

TOMPKINS COUNTY, NEW YORK

WANT TO BE A PART OF THE WORKFORCE SOLUTION IN TOMPKINS COUNTY?



Join our team as the
Workforce Development Director!



Annual Salary: \$77,163 - \$83,866
New York State Retirement and Excellent Benefits



APPLY BY 12/2/2019

Visit: www.tompkinscountyny.gov to apply!

- (1) Choose "County Employment"
- (2) On the left side of the screen, choose "Vacancy List."
- (3) Find the Workforce Development Director opportunity to review the full job description .
- (4) Select "Apply."
- (5) Create your profile to continue. Complete the application and upload a cover letter and CV or résumé and any other supporting documentation you would like us to consider.
- Call 607-274-5520 for assistance with any questions or challenges.

Interviews will be held during the weeks of
December 9, 2019 and January 6, 2020.



The Workforce Development Director is a dynamic and accomplished leader with a passion for workforce development and training. The Director reports to the County Administrator and provides leadership and vision to workforce development working in conjunction with the Workforce Development Board. The Director is a champion for policies and services for youth, adult learners, job-seekers, and employers.

They are a respectful community leader who is able to engage various stakeholders building partnerships with a range of public, non-profit and private sector leaders to gather information about current and projected hiring needs. The Director believes in accountability and is committed to ensuring that workforce board activities meet the community needs and support future economic growth.

As a leader, the Workforce Development Director is team-oriented and experienced in promoting a diverse, inclusive, culturally competent, and respectful workplace. The Director leads with integrity and is committed to innovative problem solving, customer service, and performance excellence leading their teams, including the Workforce Development Board, toward community solutions.

For the full job description visit:
tompkinscivilservice.org/civilservice/jobs

OUR COMMITMENT

Tompkins County values integrity, accountability, respect and community, and will provide the Workforce Development Board Director with a wide range of responsibilities intended to realize those values.

The Director will serve as an integral part of Tompkins County government and will support an inclusive culture that enables a diverse workforce to perform at the highest level throughout our various County Departments.

The people of Tompkins County are welcoming, civically engaged and diverse. The County offers a vibrant city center, quaint villages and hamlets, forested hillsides, rolling farm land, over 26,000 acres of State Forests and Wildlife Management Areas, and nearly 3,000 acres of State Parks. Ithaca, our county seat, with a population of 30,750 (2016 est.) has a small-town atmosphere yet showcases qualities of a much larger city through an abundance of restaurants, theater, arts, shopping, cultural activities, and community festivals and events. To learn more about living, working, and playing in Ithaca and Tompkins County visit www.liveinithaca.org.

